

PUBLIC NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene a Board Meeting on **January 19, 2023**, commencing at **1:30 P.M.** at 1979 S. State Street, Dover, DE

Agenda for Meeting January 19, 2023

- I. Call to Order – 1:30 P.M.
- II. Approve Hiring of Gregg Sutton as Executive Director
- III. Minutes of Board Meeting December 8, 2022
 - A. Review
 - B. Discussion and Approval
- IV. Chair's Report
- V. Executive Director's Report
- VI. Legal Counsel Report
- VII. Approval of Financial Matters
 - A. Recent Financial Activity & Report (For Informational Purposes Only)
 - B. Approval of Legal Counsel Invoice
 - C. Approval of Other Invoices
- VIII. Reports
 - A. Compliance Matters (Executive Director)
 - 1. Compliance Investigator Report
 - 2. Community Owner Registration Update
 - 3. Delinquent Parks Report
 - B. Arbitration
 - 1. Update on Status of Open Dockets
 - 2. Arbitrator Costs
- IX. Unfinished Business
 - A. Update on Parks for Sale
 - B. Change in Use Update
 - 1. Timberlane
 - 2. Lynch's MHP
 - 3. Ford's MHP
 - 4. Pine Haven
 - C. Approval of Applications
 - 1. Timberlane

- D. Policies and Procedures Update
 - 1. Article 2(10) - Compensation of Directors
 - 2. Amend Compensation Language
- E. Timber Acres Refund Request
- F. Law's MHP - Check Returned – Legal Counsel to Follow-up
- G. Paradise Cove Update (Discuss in Executive Session)

X. New Business

- A. New CPI-U Rate
- B. Demolition Benefit for Single Wide and Double Wide Homes (Pine Point Park)
- C. Penalty to Community Owners for Failing to Submit Their Annual Community Owner Registration Forms
- D. Violation Letter
- E. Update on Parks Going Through Change-In-Use
- F. Develop FAQ for Residents Regarding CPI-U calculations
- G. Sale of Peachtree

XI. Public Comments

XII. Executive Session

The Board may discuss, in Executive Session, pending arbitration cases, personnel matters, and litigation for the purpose of receiving legal advice relating to such matters.

XIII. Next Meeting

XIV. Adjournment

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.